



Food Pick Up Facilitator

Position Title: Weekly Food Pick Up and Transporter

Position Type: Community Office/Direct Service Support

Purpose: Volunteers will be responsible for picking up food orders from the LDS Church in Heber and delivering them to the Peace House Shelter every Friday morning.

Location: The Community Office and LDS Church at 176w 500s Heber City, UT 84032

Key Responsibilities:

- Orders may be picked up between the hours of 8am and 9am, using the side door of the church.
- Order details will be given to the facilitator by the case manager
- Paul Wilson and his team will have the orders packed into the boxes and ready for you - One box equals one family's order, please keep items in the boxes. Missionaries will load the vehicle with the boxes.
- If for any reason you are unable to pick up orders contact the case manager, volunteer coordinator, and Paul Wilson (435-654-2801).
- Track the time that it takes you to perform the task from the time you arrive at the office until your job is complete at the recycling center at the end of each shift. Email Volunteer Coordinator Whitney Atkinson the number at whitney@peacehouse.org so that she can record the data.

Supervised By: Case Managers

Time Commitment: Approx. 2 hrs./week

Physical/Age Requirements: Moderate lifting up to 25lbs, have a current drivers license and be able to pass a background check, have own transportation - a truck or van is recommended, signed confidentiality agreement and code of conduct on file with the Volunteer Coordinator.

Qualifications: Driving experience

Training Required: Onsite

Dress Code: Casual